1. **List a few examples of how you enhanced QA process in your current/ last job.**

We had some set of rules or definition of done (DOD) for common but from QA perspective I have recommended few suggestions which will help us for our tracking purpose.

* There are some stories where QA intervention/testing is not needed. So, I requested the Scrum Master to add label “NoQA” after discussion within the team so that QA don’t go and read the story/work on that.
* Story meetup is scheduled with dev and doc team members. So, Acceptance Criteria is discussed, and everyone will have clear picture of the story and start working parallelly when development starts.
* Test case review can be done with peer QA members. This will help the other team members also have an idea about the story or functionality irrespective of what they are working. Test case update to be done based on review comments
* Story Closure comments include below details:

1.Environment & Build date:   
2. Version:  
3. Scope covered:  
4. Any exclusions:   
5. Testcase Location:  
6. Attached documents if any [Test Results documents]  
7. Open Bugs:

* Bug Closure comments include below details**:**

1.Environment:   
2. Version:  
3. Scenarios Tested:<Provide details of Scenarios tested with its Test Steps and Expected/Actual Results>  
4.Attached Screenshots/Video: [Bug Retested Screenshot/video document]

* Created Bug Management Process describes how to handle with bugs. For example, Sev 1 should be fixed with in 24 hrs and Sev 2 with in the Sprint etc.

1. **Have you done test estimation to find out how long a task takes to complete, and if so, how?**

I have not estimated a story all alone. We do discuss in the sprint planning meeting with QA, Dev and Techcom and according to the complexity of the Acceptance criteria, Data Creation, Environment Setup we decide the QA effort. The story point is added based on the efforts from Dev,QA and Techcom.